



2017-2018 Residence Room & Board Contract

A residence hall is more than a place to live - it is a place to learn awareness, consideration, acceptance and compromise. Residence halls also provide recreational, educational, spiritual and cultural programs to enhance students' learning experience and to contribute to their overall growth and personal development.

Our residence halls are often referred to as the best college housing in Iowa.

Terms:

1. I understand and agree to the terms that all first-year and sophomore students are required to live in a residence hall. The only exception to this is if the student lives at their permanent residence with parent(s)/legal guardian(s) within 30 miles of campus.
2. I agree to maintain full-time (12 or more undergraduate credits/9 or more graduate credits) student status in order to maintain on-campus residence eligibility, unless I am in my final semester before graduation. If I fall below this credit requirement, I understand that I must contact Residence Life.
3. I agree to contract for the room and meal plan indicated below for the entire contract period and at the rate established by St. Ambrose University.
4. As a new resident student, I will submit a \$250 housing deposit with this contract and understand no housing assignment will be made until the deposit has been received. I further understand any contract cancellation request must be made online by May 1, 2017, to receive a refund of my housing deposit for Fall 2017; or by December 1, 2017, for Spring 2018 (less a \$25 non-refundable processing fee).
5. Should I decide to cancel my housing but remain a student at St. Ambrose University, I understand that my financial aid package may be adjusted as a result of moving off campus. I will speak with the Financial Aid Office with any questions I have about the implications of moving off campus. (They can be reached by calling (563) 333-5775 option 3 or email at finaid@sau.edu).
6. I guarantee full and prompt payment of all sums payable by said student to University. I have read and understand the terms and conditions, recognizing the fact my housing contract may be cancelled at any time should my actions be deemed inappropriate by St. Ambrose University.

Terms and Conditions for the 2017–18 Residence Hall Contract

- 1) Full-time students are required to live on campus until they have completed two years of post high school studies at St. Ambrose or another accredited institution of higher education (community college, college or university). Students who live with a parent or legal guardian within 30 miles of campus can be exempted from the residency requirement. Students who begin college more than one year after graduating from high school may be eligible to have the residency requirement waived.
- 2) I agree to maintain full-time (12 or more undergraduate credits / 9 or more graduate credits) student status in order to maintain on-campus residence eligibility, unless I am in my final semester before graduation. If I fall below this credit requirement, I understand that I must contact Residence Life.
- 3) I agree to contract for the room and meal plan indicated above for the entire contract period and at the rate established by St. Ambrose University.
- 4) As a new resident student, I have submitted a \$250 housing deposit with this contract and understand no housing assignment will be made until the deposit has been received. I further understand any contract cancellation request must be made in writing by May 1, 2017 to receive a refund of my housing deposit for Fall 2017; or by Dec. 15, 2017 for Spring 2018 (*less a \$25 non-refundable processing fee*).
- 5) I guarantee full and prompt payment of all sums payable by said student to University. I have read and understand the terms and conditions. I further agree to abide by all campus regulations as outlined in the St. Ambrose University Catalog, Student Handbook and terms and conditions, recognizing the fact my housing contract may be cancelled at any time should my actions be deemed inappropriate by St. Ambrose University.
- 6) I understand that my financial aid package may be adjusted as a result of moving off campus. If you have questions about the implications of moving off campus, contact the Financial Aid Office at 563/333-5775 or finaid@sau.edu.

Please read and understand all of the terms of this contract prior to completion. This contract highlights some, but not all, of the policies regarding living in the residence halls. All students will be expected to abide by all of the policies outlined in the St. Ambrose University Student Handbook and the St. Ambrose University Catalog.

Room Assignments: Assignments are made by date contract and deposit is received. If you checked roommate preference, housing assignment cannot be processed until contracts for *both* roommates are received; therefore assignment is dependent upon the date and time of the last roommate contract received. Room requests are not guaranteed.

Room Consolidation: Students in double rooms without roommates will be asked to consolidate with other students also without roommates. If space is available, these students may be offered the option of keeping their room as a single at the single room rate.

Significant Dates: Students are expected to leave campus within 24 hours of completion of their last exam during finals week. **The residence halls are closed during winter break** (i.e. the winter break period is not covered by this contract).

Aug. 20, 2017 residence halls open for new and returning students at 9 a.m.

Dec. 15, 2017 residence halls close at 7 p.m.

Jan. 14, 2018 residence halls open at 9 a.m.

May 11, 2018 residence halls close at 7 p.m.

Room Contents: Each student room is furnished with a single bed, mattress, desk, chair, closet, dresser and vanity. Basic cable is provided at no additional cost. Local telephone service is available for a \$25 set-up fee. Inexpensive long distance calling codes are also available. All rooms have wireless Internet access. Rooms in Bechtel, Cosgrove, North and Rohlman Halls are carpeted and share a common restroom between two rooms. Rooms in Davis Hall share a community restroom and shower facilities. Davis Hall rooms are carpeted.

Damage or Vandalism: Resident students who damage property must pay for the cost of repairs and will be subject to further disciplinary action. Residents of a particular floor or building are responsible for the cost of repairs for any unclaimed common area damage.

Quiet/Consideration Hours: Certain hours of the day have been designated “quiet hours”: Sunday through Thursday 10 p.m.–8 a.m. and Friday and Saturday midnight to 10 a.m. During finals week, 24-hour quiet hours are in effect beginning at 10 p.m. on the Friday prior to exams. During these hours sound equipment may be played only when the room door is closed and the volume may not be heard in public areas or another room.

Visitation Hours: 8 a.m.–2 a.m. daily.

Guests: After 7 p.m. each night, students will be required to register their guest(s) at the front desk of each traditional residence hall. Overnight guests of the same gender are allowed with prior approval. Guests must abide by all established policies at St. Ambrose University and are the responsibility of the host resident.

Fire Hazards: The use of candles, other open flame devices, halogen lamps, space heaters, or open element electrical cooking units is prohibited.

Tobacco-Free Policy: Use of tobacco and tobacco-like items, including chewing tobacco, are prohibited on all University property.

Alcohol: The State of Iowa prohibits anyone under the legal age (21) to possess or consume alcohol. No one is allowed to possess or consume alcohol in Bechtel, Cosgrove, Davis, Franklin, Rohlman and North traditional halls.

Animals/Pets: No animals shall be permitted in any University residence (with the exception of fish in an aquarium).

Room Entry: The University reserves the right to enter and/or inspect student rooms for the following reasons: a) required-maintenance and repairs; b) health and student safety matters; c) emergency procedures; d) suspicion of violation of University policies; and e) routine safety checks.

Liability: The University assumes no liability for any loss or damage to the personal property of the resident and does not carry insurance on personal property. Each resident should determine if his or her personal property is covered by parents’/guardians’ homeowners’ policies and should purchase whatever property insurance is desired.

University Policy: All students should read, understand, and comply with all University policies as stated in the St. Ambrose University Student Handbook and Catalog. If questions should arise, the students should contact their Resident Advisor or call their Hall Director/Residence Life Coordinator in the Residence Life office at 563/333-6258.